

5 December 2018

Manager

By email

Copied to:

- Professional Leader Psychology
- Practice Supervisor Psychology

I would like to apply for merit progression according to the DHBs/APEX MECA criteria, as of today's date.

As I have not previously applied for merit step progression – the period of consideration is for this review is from September 2018.

Thank you for considering these activities in my capacity as a part time employee (0.8FTE)

I have reference the accompanying evidence with footnotes and these are attached to this correspondence for your review.

**Areas of practice put forward and related evidence:**

1. **Clinical work** at the level expected of a senior practitioner

With regard to my Annual Performance Review – my initial objectives were outlined upon starting at **this DHB** in 2010, but these have never been reviewed.

Given the absence of any current performance objectives, I wish to proceed with my merit step progression application in the absence of an Annual Performance Review, and suggest that this need for a review should be waived, as specified in the MECA (\*\*\*) or alternatively will actively participate in a timely review, but wish to have my application reviewed as at today's application date and may ask that this requirement is waived if we are unable to proceed in a timely manner).

Clinical work undertaken

- Specialist assessment and treatment service and more....
- Assessment: I have advanced knowledge of and more
- I have extensive experience in and more

- Formulation: I provide psychologically driven and creative formulations for clients **and more**

## 2. Clinical Supervision

I have a longstanding and regular supervision arrangement with

- Supervision of clinical psychologist for
- Supervision of clinical psychologist for <sup>i</sup>
- Supervision of clinical psychologist for <sup>ii</sup>

Or given my part time role I wish to have this requirement waived

## 3. Optional Task #1 –

**For example** *“Has had a substantial role in one or more service development initiatives that is regarded as important for the service since last progression.”*

**Details here**

## 4. Optional Task #2 –

**For example** *“Has had a major role in the development of one or more significant programmes (e.g. a new clinical initiative) since last progression.”*

**Details here<sup>iii</sup>**

## 5. Optional Task #3

**For example** *“Is recognised as a consultant to other staff with complex difficulties on an on-going basis”*

**Details here<sup>iv</sup>**

## **Supporting evidence attached, and labelled**

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<sup>i</sup> Email confirming supervision arrangement

<sup>ii</sup> Email confirming supervision arrangement

<sup>iii</sup> Evidence here in appendix

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